



LICENSING COMMITTEE

MEETING TO BE HELD IN CIVIC HALL, LEEDS ON

TUESDAY, 14TH AUGUST, 2018 AT 10.00 AM

MEMBERSHIP

N Buckley	-	Alwoodley;
R Downes	-	Otley and Yeadon;
B Flynn	-	Adel and Wharfedale;
B Gettings	-	Morley North;
M Harland (Chair)	-	Kippax and Methley;
G Wilkinson	-	Wetherby;
A Garthwaite	-	Headingley and Hyde Park;
K Groves	-	Middleton Park;
H Bithell	-	Kirkstall;
P Drinkwater	-	Killingbeck and Seacroft;
B Garner	-	Ardsley and Robin Hood;
G Harper	-	Little London and Woodhouse;
J Heselwood	-	Bramley and Stanningley;
C Knight	-	Weetwood;

Agenda compiled by:
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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive apologies for absence (If any)</p>	
6			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To consider and approve the minutes of the previous meeting held on 3rd July 2018.</p> <p>(Copy attached)</p>	1 - 6
7			<p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any matters arising from the minutes (If any)</p>	
8			<p>LICENSING COMMITTEE WORK PROGRAMME 2018/19</p> <p>To note the contents of the Licensing Committee Work programme for 2018/19.</p> <p>(Report attached)</p>	7 - 10

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the next meeting will take place on Tuesday, 4th September 2018 at 10.00am in the Civic Hall, Leeds.</p>	
10	Harewood; Wetherby	10.4(3, 7)	<p>LEEDS FESTIVAL 2018</p> <p>To consider a report by the Head of Elections and Regulatory Services which advises Members of the progress of the multi-agency meetings and the Event Management Plan for the 2018 annual festival.</p> <p>The report recommends that the approval of the final Event Management Plan be delegated to the Head of Elections and Regulatory Services.</p> <p>(Please be aware that Appendix B of the report is exempt from publication and its contents should not be disclosed to third parties)</p> <p>(Report attached)</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	11 - 26

Licensing Committee

Tuesday, 3rd July, 2018

PRESENT: Councillor M Harland in the Chair

Councillors N Buckley, R Downes, B Flynn,
G Wilkinson, A Garthwaite, K Groves,
H Bithell, P Drinkwater, B Garner, G Harper
and J Heselwood

17 New Member

The Chair introduced and welcomed Councillor Christine Knight as a new Member to the Licensing Committee.

18 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

19 Exempt Information - Possible Exclusion of the Press and Public

There were no late items identified where it was considered necessary to exclude the press or public from the meeting due to the nature of the business to be considered.

20 Late Items

Although there were no formal late items, the Chair accept the inclusion of a revised report to one of the existing items (Item No.9). Members were informed that the title of the report author on the original report was incorrect and as a consequence had implications for the Officer Delegation Scheme. Members accepted the inclusion of the revised report (Minute No.26 referred)

21 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests made at the meeting.

22 Apologies for Absence

Apologies for absence were received for Councillor B Gettings.

23 Minutes of the Previous Meeting

RESOLVED – That the minutes of the previous meeting held on 25th May 2018, were accepted as a true and correct record.

24 Matters Arising from the Minutes

- (i) Licensing Procedure Rules, the Code of Practice for Determining Licensing Matters and Prescribed Licensing Training (Minute No.10 referred) – Members were informed that a minor correction was required to the Code removing the words “Area Committees” and substituting with “Community Committees”

RESOLVED – That with the inclusion of the above, the Licensing Procedure Rules, the Code of Practice for Determining Licensing Matters and Prescribed Training be approved

- (ii) Clean Air Zone – Update (Minutes No.11 referred) – Members queried if there had been any further developments in respect of the proposals for the Clean Air Zone.

The Head of Elections, Licensing and Registration reported that no further developments had taken place since the Committee last met and any significant issues which had implications for the taxi and private hire trade would be reported as they emerged.

- (iii) Licensing Committee Work Programme – (Minute No.15 (ii) referred) – Members queried if there had been any progress in confirming arrangements for Members to join Police Officers on a night time patrol of the City Centre

It was reported that officers were currently liaising with West Yorkshire Police to establish a number of potential dates

25 Alcohol Licensing Matrix

The Chief Officer Public Health submitted a report which sought the support of the Licensing Committee in the development and proposed use of an Alcohol Licensing Data Matrix within the licensing process.

Addressing the report the Advanced Health Improvement Specialist, Adults & Health, reported that Public Health had access to numerous key data sources which were not easily accessible by other Responsible Authorities, which could be used to inform the licensing process to help to identify potentially harmful applications and provide the evidence base to support associated decisions.

Members were informed that in Leeds with the support of Entertainment Licensing, Public Health had developed a local version of a data matrix which was able to “risk rate Lower Super Output Areas” (LSOA) across Leeds, based on potential alcohol related harm. Any Leeds postcode could be entered into the matrix, which would then provide a comparative citywide “harm ranking” which had the potential to strengthen the evidence base behind decisions.

Members queried if the data matrix was able to identify alcohol related hospital admissions from a particular area or even premises.

In responding officers confirmed that the data matrix could identify alcohol related hospital admissions from a particular area but it was not possible to identify individual premises.

Members queried if data on alcohol related hospital admissions was available for hospitals outside the Leeds boundary.

Members were informed that the data only included Leeds Teaching Hospital Trust hospitals.

Members queried if the matrix could identify areas of concerns in the south of the city.

In responding officers reported that there were no cumulative impact policy (CIP) areas in the south of the city but the matrix could provide information which could be potentially included in a representation.

In summing up the Chair suggested Members appeared to be supportive of the development and proposed use of the alcohol licensing data matrix.

RESOLVED - To note the availability of the Alcohol Licensing Data Matrix which may be referred to by Responsible Authorities as part of their representations to licensing applications and for policy development such as special area policies and cumulative impact areas

26 Licensing Act 2003 Statement of Licensing Policy

The Head of Elections, Licensing and Registration submitted a report which sought the Committee's consideration to the draft Statement of Licensing Policy, the Cumulative Impact Assessment, a summary of changes and the ECDI Impact Assessment.

Appended to the report were copies of the following documents:

- Statement of Licensing Policy 2019-2023 (Including proposed changes)
- Public Consultation – Licensing Act 2003 Statement of Licensing Policy
- Equality, Diversity, Cohesion and Integration (EDCI) screening form

Addressing the report the Principal Licensing Officer reported that Section 5 of the Licensing Act 2003 required licensing authorities to prepare and publish a statement of licensing policy every three years. The council's first Statement of Licensing Policy was adopted by Council on 12th January 2005 and had been reviewed every three years since then. In April 2012 the Police Reform and Social Responsibility Act changed the length of the lifetime of a policy from three to five years.

Members may recall in January 2018 the Licensing Committee established a working group of five Members from this Committee to work with officers to review the Statement of Licensing Policy prior to public consultation in July to September of this year. The working group looked at the cumulative impact and all six cumulative impact areas specified within it, as well as local licensing guidance and other more general matters.

The Principal Licensing Officer delivered a summary of each of the cumulative impact areas, including the crime statistics for the past year as well as the complaints statistics together with the Working Group's recommendations.

Referring to the Headingley - City Centre corridor, Members queried if consideration had been given to the late night movement of students along this corridor and potential nuisance issues.

In responding the Principal Licensing Officer said in last few years student accommodation within the City Centre had increased substantially and as a consequence the student population was shifting from Headingley into the City Centre. No issues had been identified along the Headingley – City Centre corridor but the area would be kept under review.

Members noted there were no cumulative impact areas in the south of the city but recognized that some areas, Holbeck for example, had large numbers of premises licensed to sell alcohol for consumption off the premises, street drinking was also highlighted an issue.

Officers reported that the area along Dewsbury Road had been investigated and it was found there was no evidence of cumulative impact in the area. It was suggested that the Licensing Authority would continue to educate and put in place support services when considered necessary.

Referring to the Hyde Park area, one Member said he was aware of two premises licensed to sell alcohol for consumption off the premises 24 hours a day which had the potential to cause problems.

Officers reported that a review of the premises license could be undertaken subject to the receipt of satisfactory evidence. In respect of alcohol related nuisance, proof would be required that the alcohol was purchased from a particular premises.

Members queried if there were any particular issues around City Centre late night dispersal.

The Section Head, Entertainment Licensing said that late night dispersal and public transport availability within the night time economy was an action within the Purple Flag accreditation. Through Purple Flag liaison was ongoing with the public transport providers and whilst there were limited night time services, it was doubtful that this would be expanded due to lack of demand, with taxis being the preferred choice of transport as they provide a door to door service.

Members queried if there were likely to be any challenges to the Statement of Licensing Policy.

In responding the Principal Licensing Officer suggested that possibly no challenges in the consultation stage but once in place challenges may be received.

In summing up the Chair thanked Members of the Working Group and Officers for their time and hard work commenting it had been a substantial and worthwhile undertaking.

RESOLVED –

- (i) To accept the submitted report and appendices which include a draft Statement of Licensing Policy with tracked changes, the Cumulative Impact Assessment, a consultation document and the ECDI Impact Assessment.
- (ii) To approve a public consultation on the draft policy and the cumulative impact assessment.

27 Licensing Committee Work Programme

Members considered the contents of the Licensing Committee Work Programme for 2018/19.

A request was made for the following reports to be included on the Committee's Work Programme and that regular updates be provided:

- Taxi and Private Hire Licensing - Update of Review of fees and charges
- Taxi and Private Hire Licensing – Update on Cross Border Working
- Taxi and Private Hire Licensing – Update on progress for achieving a Common Licensing Policy Framework for West Yorkshire and York

RESOLVED – That with the inclusion of the above, to approve the contents of the Licensing Committee Work Programme for 2018/19

28 Date and Time of Next Meeting

RESOLVED – To note that the next meeting will take place on Tuesday, 14th August 2018 at 10.00am in the Civic Hall, Leeds.

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LICENSING COMMITTEE WORK PROGRAMME 2018/19 - LAST UPDATED 3/08/18 (JG)

ITEM	DESCRIPTION	Officer	TYPE OF ITEM
Meeting date: 4th September 2018			
Policing and the Night Time Economy	To receive a presentation from Sergeant Martin Mynard, West Yorkshire Police on the issues of "Policing and the Night Time Economy"	Sergeant Mynard	B
Taxi and Private Hire Licensing – Update on Cross Border Working	To consider a report by the Head of Elections & Regulatory Services which provides an update on the cross border working arrangements	A White	B
Taxi and Private Hire Licensing - Results of June and July consultation on driver policies and conditions.	To consider a report by the Head of Elections & Regulatory Services which sets out the Results of June and July consultation on driver policies and conditions.	A White	RP
Taxi and Private Hire Licensing – Establishment of a Working Group to undertake a review of vehicle conditions	To consider a report by the Head of Elections & Regulatory Services which seeks the establishment of a Working Group to undertake a review of vehicle conditions	A White	B

LICENSING COMMITTEE WORK PROGRAMME 2018/19 - LAST UPDATED 3/08/18 (JG)

ITEM	DESCRIPTION	Officer	TYPE OF ITEM
GA05 Statement of Licensing Policy – Public Consultation Response	To consider a report by the Head of Elections & Regulatory Services which provides an update on the response to the public consultation in respect of the GA05 Statement of Licensing Policy	S Holden	SC
Clean Air Zone (CAZ) - Update	To consider a report by the Director of Resources and Housing which provides an update on the Clean Air Zone (CAZ)	P Cook/ A Hickford	B
Meeting date: 2nd October 2018			
LA03 Statement of Licensing Policy	To receive a report by the Head of Elections & Regulatory Services which provides an update on the arrangements for the LA03 Statement of Licensing Policy	S Holden	SC
Meeting date: 6th November 2018			
Taxi and Private Hire Licensing - Results of June and July consultation on driver policies and conditions.	To consider a report by the Head of Elections & Regulatory Services which sets out the results of June and July consultation on driver policies and conditions.	A White	RP

LICENSING COMMITTEE WORK PROGRAMME 2018/19 - LAST UPDATED 3/08/18 (JG)

ITEM	DESCRIPTION	Officer	TYPE OF ITEM
Meeting date: 4th December 2018			
Meeting date: 8th January 2019			

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Report author: Stephen Holder
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Report of the Chief Officer of Elections and Regulatory

Report to the Licensing Committee

Date: 14 August 2018

Subject: Leeds Festival 2018

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Wetherby and Harewood		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: 10.4 (3 & 7) Appendix number: Appendix B (10.4 (3 & 7))		

Executive Summary

1 The Leeds Festival is an annual event held within the grounds of Bramham Park over the August Bank Holiday weekend. The event is held under the authorisation of a premises licence issued under the Licensing Act 2003.

2. Recommendations

The Licensing Committee is required to consider this report and

- 2.1 agree to delegate approval of the Event Management Plan to the Chief Officer of Elections and Regulatory including any minor amendments necessary to the Plan before the Festival takes place.
- 2.2 agree that should the Event management Plan be subject to amendment without the relevant agency consent, or be of a nature which officers consider may impact on the Licensing Objectives, then it will be brought back before the Licensing Committee prior to the Festival taking place.

1.0 Purpose of this Report

1.1 This report advises Members of the progress of the multi-agency meetings and the Event Management Plan for the 2018 annual festival, and recommends that the approval of the final Event Management Plan be delegated to the Chief Officer of Elections and Regulatory.

2.0 Background Information

- 2.1 The premises licence for the Leeds Festival was considered and approved by the Members of the Licensing Committee on the 28 April 2006.
- 2.2 The licence is held for Bramham Park and allows the festival to take place every August Bank Holiday.
- 2.3 Members resolved to grant the application as requested and accepted the applicant's offer to include the following additional three conditions:
 - 1) There shall be an Event Management Plan which incorporates the operating schedule submitted to the Licensing Authority at least 6 months prior to the Festival each year.
 - 2) The Event Management Plan and any revisions to the Event Management Plan must be approved by the Licensing Authority prior to the Festival.
 - 3) The Premises Licence Holder shall comply with the terms and requirements of the Event Management Plan each year.
- 2.4 In addition the Committee reserved the right to determine how the final amended Event Management Plan for the festival should be agreed with the facility for the final plan to be agreed by the Committee or officers under delegated authority.
- 2.5 Following a number of successful variation applications the premise licence permits the activities as detailed in Appendix A.

3.0 Main Issues

- 3.1 The 2018 event will take place from Friday 24th until Sunday 26th August 2018, although the campsites will be opened for early arrivals on Wednesday 22nd August 2018 from when low key entertainment within the campsites will be provided
- 3.2 The draft Event Management Plan for the 2018 Event was received by the Licensing Authority and Responsible Authorities in February 2018.
- 3.3 A copy of the summary of changes is provided with this report for Members attention at Appendix B. It should be noted that the contents of the summary of changes is potentially exempt information under Access to Information Procedure Rule 10.4(3) and (7) as these include information relating to the financial or business affairs of any particular person and it contains information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime, and in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider exclusion of the press and public from the hearing if these matters contained within the summary of changes are to be discussed.

- 3.4 The maximum capacity for the event site is 89,999 in total, although the Event Management Plan for 2018 is set for a capacity of 70,000. The Event Management Plan will be amended subject to consultation and agreement with responsible authorities if ticket sales are to exceed this number (i.e.70,000).
- 3.5 The main issues in 2017 were delays in the egress from the site of Taxis/Private Hire vehicles on the Sunday evening due to poor communications between Festival Republic representatives and the trade. Contributory factors were also poor lighting and signage creating confusion leading to and in the pick-up areas.
- 3.6 The Traffic Management Plan for 2018 has been revised to address the issues arising in 2017 and these revisions have been broadly welcomed by both the Police and Highways Agencies.
- In devising the new plan, Festival Republic has engaged with the transport providers and representatives of the hackney carriage trade.
- 3.7 The issues around mud on the roads around the site and in the City Centre and discarded footwear in the City Centre which occurred in 2016 did not arise in 2017 given the better weather. Memorandums of Understanding agreed for both areas remain in place for this year.
- 3.8 To ensure the widest circulation of information the Leeds Festival Management teams have held meetings with the Parish/Town Councils in the area surrounding the site and maintain regular contact.
- 3.9 The first meeting of the safety advisory group was held in February 2018 and these meetings have continued on a bi monthly basis. The next meeting will be held on the 9th August 2018, and the final event management plan will be supplied no later than seven days in advance of the event in accordance with the conditions of licence.
- 3.10 Relevant agencies will be visiting the site and the contents of the Event Management Plan in advance of Wednesday 22nd August, in readiness for confirming that the site and final contents of the Plan are to their satisfaction.
- 3.11 Safety meetings will continue throughout the duration of the event

4.0 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The application for a premises licence considered in 2006 underwent the full 28 day consultation process including a newspaper advertisement and public notices displayed around the site for the required 28 day notice period. Full liaison was also held with the Ward Members and responsible authorities. The licence holder continues to consult with community representatives through the Parish Councils and local residents on all aspects of the impact of the event.

4.2 Equality and Diversity/Cohesion and Integration

4.2.1 At the time of writing this report there were no implications for equality and diversity. Any decision taken by the Licensing Committee will be in accordance with the four licensing objectives as prescribed by the Licensing Act 2003. The council's Statement of Licensing Policy (Licensing Act 2003) is regularly reviewed and involves a consultation exercise, and is subject to an equality, diversity, cohesion screening and impact assessment.

4.3 Council Policies and City Priorities

4.3.1 When determining applications under the Licensing Act 2003 the Licensing Authority must have regard to the relevant legislation, guidance issued by the Home Office, the council's own Statement of Licensing Policy and any associated local area guidance.

4.3.2 Applicants are expected to have had consideration to the relevant policy and any local area guidance when completing their applications and the licensing authority will refer to the policy/local area guidance when making its decision.

4.3.3 The application was granted in 2006 with regard to the Council's Licensing Act 2003 Statement of Licensing Policy, and the event will operate in accordance with the licensing objectives as set out in the current Statement of Licensing Policy 2014-2018.

4.3.4 The licensing regime, in general, contributes to our best council objectives of:

- Building a child friendly city – improving outcomes for children and families
- Promoting sustainable and inclusive economic growth – improving the economic wellbeing of local people and businesses
- Ensuring high quality public services – improving quality, efficiency and involving people in shaping their city

4.4 Resources and Value for Money

4.4.1 There are no resource implications to the licensing authority. The premises licence is subject to an annual maintenance fee as prescribed under the Licensing Act 2003.

4.5 Legal Implications

4.5.1 There are no legal implications in terms of the premises licence identified.

4.5.2 There is no provision for the premises licence to be open for consideration at this point of time given that the licence and subsequent revisions to the terms of the licence have been previously approved. Instead Members should consider whether and how to approve the Event Management Plan as required under condition 2 of the licence.

4.6 Risk Management

- 4.6.1 Preparation for the event is subject to a number of multi-agency meetings co-ordinated through the Strategic Safety Advisory Group.
- 4.6.2 Any matters arising during the planning of the 2018 event having an implication on the premises licence and objectives of the Licensing Act will be brought back before the Licensing Committee.

5.0 Options Available To Members

- 5.1.1 Members of the Licensing Committee must make decisions with a view to promoting the Licensing Objectives which are:
 - 1) the prevention of crime and disorder
 - 2) public safety
 - 3) the prevention of public nuisance
 - 4) the protection of children from harm
- 5.1.2 Whilst there should be no major amendments to the Event Management Plan there is still scope for minor changes in accordance with the relevant agency approval. It would therefore not be appropriate for members to approve the Event Management Plan today.
- 5.1.3 Members may therefore consider it more appropriate, as in previous years to:
 - a) Give delegated authority to the Chief Officer of Elections and Regulatory to approve the Event Management Plan prior to the start of the event.and
 - b) Give delegated authority to the Chief Officer of Elections and Regulatory to approve any minor amendments to the Event Management Plan prior to the start of the event.
- 5.1.4 Should the Event Management Plan be subject to amendment without the relevant agency consent, or be of a nature which officers consider may impact on the licensing objectives, then the Event Management Plan will be brought back before the Licensing Committee prior to the event taking place.

6.0 Conclusions

- 6.1 The safety advisory group process has not highlighted any issues of concern in respect of the 2018 event. Changes and improvements to previous years have been addressed in appendix B.

7.0 Recommendations

- 7.1 The Licensing Committee is asked to consider this report and
 - 7.1.1 Agree to delegate approval of the Event Management Plan to the Chief Officer of Elections and Regulatory including any minor amendments necessary to the Plan before the Festival takes place.

- 7.1.2 Agree that should the Event Management Plan be subject to amendment without the relevant agency consent, or be of a nature which officers consider may impact on the Licensing Objectives then it will be brought back before the Licensing Committee prior to the Festival taking place.

Background Papers¹

Home Office Guidance issued under s182 Licensing Act 2003

Leeds City Council Statement of Licensing Policy 2014 to 2018 – Licensing Act 2003

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Details of premises licence

For: Leeds Festival



This document provides details of the premises licence issued to the stated premises and is not a licence itself.

Licence number: PREM/02193/011

Premises the licence relates to: Leeds Festival, Bramham Park, Thorner Road, Wothersome, Wetherby, Leeds, LS23 6ND

Date licence first effective: 28th April 2006

Date current version effective from: May 8, 2018

Licensable activities authorised by the licence:

Sale by retail of alcohol	
Every Day	00:01 - 00:00
Provision of late night refreshment	
Wednesday to Sunday	23:00 - 05:00
Performance of a play	
Thursday	19:00 - 03:00
Friday to Sunday	12:00 - 03:00
Exhibition of a film	
Thursday	19:00 - 03:00
Friday to Sunday	12:00 - 06:00
Performance of live music	
Thursday	19:00 - 03:00
Friday to Sunday	12:00 - 06:00
Performance of recorded music	
Thursday	19:00 - 03:00
Friday to Sunday	12:00 - 06:00
Performance of dance	
Thursday	19:00 - 03:00
Friday to Sunday	12:00 - 03:00
Entertainment similar to live music, recorded music or dance	
Thursday	19:00 - 03:00
Friday to Sunday	12:00 - 06:00

Opening hours of the premises:

Everyday

00:01 - 00:00

Premises licence holder(s):

**Festival Republic Ltd, 2nd Floor, Regent Arcade House, 19 - 25 Argyll Street, London,
W1F 7TS**

Designated premises supervisor:

Mr Peter John Fulton

Access to the premises by children

Access to the premises by children is unrestricted

Annex 1 – Mandatory Conditions

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
 - a. unauthorised access or occupation (e.g. through door supervision), or
 - b. outbreaks of disorder, or
 - c. damage
2. No supply of alcohol may be made under this licence
 - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made
 - a. By the British Board of Film Classification (BBFC,) where the film has been classified by the Board, or
 - b. By the Licensing Authority where no classification certificate has been granted by the BBFC, or,
 - c. where the licensing authority has notified the licence holder that section 20 (3) (b) (74 (3) (b) for clubs) of the Licensing Act 2003 applies to the film.
5. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

- a. games or other activities which require or encourage, or are designed to require or encourage individuals to -
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
- b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or

glamorize anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

6. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

7. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -

a. a holographic mark, or

b. an ultraviolet feature.

8. The responsible person must ensure that -

a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

i. beer or cider: ½ pint;

ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and

iii. still wine in a glass: 125 ml;

b. these measures are displayed in a menu; price list or other printed material which is available to customers on the premises; and

c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

9. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition set out in paragraph 1 of this condition -

a. "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

b. "permitted price" is the price found by applying the formula $P = D + (D \times V)$ where -

i. P is the permitted price,

ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

c. "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

i. the holder of the premises licence,

ii. the designated premises supervisor (if any) in respect of such a licence, or

iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;

- d. "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- e. "value added tax" mean value added tax charged in accordance with the Value Added Tax Act 1994.

Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

- (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the operating schedule

Additional details in respect of licensable activities authorised by this licence

Provision of late night refreshment

Location of activity: Both indoors and outdoors

Performance of a play

Location of activity: Both indoors and outdoors

Exhibition of a film

Location of activity: Both indoors and outdoors

Performance of live music

Location of activity: Both indoors and outdoors

Performance of recorded music

Location of activity: Both indoors and outdoors

Performance of dance

Location of activity: Both indoors and outdoors

Entertainment similar to live music, recorded music or dance

Location of activity: Both indoors and outdoors

All activities

Non standard timings: The times and dates of licensable activities will be submitted and agreed within the Multi Agency forum at least 6 months prior to the festival or such lesser period as agreed from time to time within the multi agency forum.

The premises licence is for the on and off sales of alcohol to ticket holders for 24 hours on the dates which will be agreed within the multi agency forum.

The licence also provides for the supply of alcohol to staff 24 hours on the dates which will be submitted and agreed with the multi agency forum at least 6 months prior to the festival each year or such lesser period as agreed from time to time with the multi agency forum.

The application for an extension of existing hours from 03:00hrs to 06:00hrs Saturday, Sunday and Monday submitted in March 2008 applies to the following campsites only:

Brown/Green campsite DJ
Orange campsite DJ
Yellow Bubble campsite DJ
Blue Valley campsite DJ
Red campsite DJ
Piccadilly campsite DJ
Silent Disco

The location and names of these campsites may be determined from a site plan submitted each year.

Conditions consistent with the operating schedule relating to the licensing objectives

General – All four licensing objectives

10. The Premises Licence Holder shall comply with the terms and requirements of the Event Management Plan each year.
11. There shall be an Event Management Plan which incorporates the Operating Schedule submitted to the Licensing Authority at least six months prior to the festival each year.
12. The Event Management Plan and any revisions to the Event Management Plan must be approved by the Licensing Authority prior to the Festival

Public safety

13. The maximum permitted capacity at the event is 85,000 ticket holders and 4999 guests (89999 persons in total) The proposed capacity for each event will form part of the Event Management Plan notified to the Licensing Authority and the Multi Agency partners under the conditions of this Licence.

Annex 3 – Conditions attached after a hearing by the licensing authority

None

Document is Restricted

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